



**REGULAR MEETING
THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE**

Thursday, September 1, 2022 – 9:30 a.m.

BOARD ROOM/VIRTUAL

Laguna Woods Village 24351 El Toro Road, Laguna Woods, CA

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions using one of three options:

1. *In-person in Community Center Board Room.*
2. *Join the meeting via Zoom by using this link: <https://zoom.us/j/92325659805>*
2. *Send in your comment via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name Third Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.*

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for August 4, 2022
5. Chair Remarks
6. Department Head Update
 - a. Project Log
 - b. Tree Work Status Report
7. Member Comments (Items Not on the Agenda)
8. Response to Member Comments

Items for Discussion and Consideration

9. Updating the Landscape Manual

10. Tree Removal Request: 5579-B Luz Del Sol – One Star Pine Tree

Future Agenda Items

Concluding Business:

14. Committee Member Comments

15. Date of Next Meeting – Thursday, October 6, 2022 at 9:30 a.m.

16. Adjournment

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Jayanna Abolmoloki, Landscape Administrative Assistant
Telephone: 949-268-2565

*A quorum of the Third Board, or more, may also be present at the meeting.



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, August 4, 2022 – 9:30 AM
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center, 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Ira Lewis, Ralph Engdahl, Annie McCary

COMMITTEE MEMBERS ABSENT: Jules Zalon (Excused), Donna Rane-Szostak (Excused)

OTHERS PRESENT: Mark Laws, Kay Havens (ETWD)

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki, Sharon Hong

1. Call to Order

Chair Lewis called the meeting to order at 9:31 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

Chair Lewis added a future agenda item titled: Restrictions on Outside Plant Watering. The agenda was approved, with the addition, by unanimous consent.

4. Approval of the July 7, 2022 Report

The meeting report was approved by unanimous consent.

5. Committee Chair Remarks

None.

6. Department Head Update

Mr. Wiemann reviewed the quarterly Key Performance Indicator presentation in detail. Members made comments and asked questions.

Mr. Wiemann also presented the committee members with a copy of the Urban Forestry Management Plan proposal from Dudek, and informed them that they have one month to review the proposal. Mr. Wiemann stated that it will be on the next agenda for discussion and approval in a closed session.

6a. Project Log

Mr. Wiemann reviewed the Project Log and answered some questions.

6b. Tree Work Status Report

7. Member Comments (Items Not on the Agenda)

Several members made comments and asked questions. Topics included the following:

- Landscaping in the Gate 5 area
- Weeds
- Slope Work and Mission Landscaping
- Washing of Hardscape by Hose
- Fire Zones in the Gate 11 area

8. Response to Member Comments

Mr. Wiemann informed the audience that he is aware of the deficiencies in the Gate 5 area, and that the crew is working diligently to improve the aesthetics.

Mr. Wiemann stated that it is against the law to wash hardscapes.

Mr. Wiemann described what to expect the landscaping to look like in the coming months due to water use reductions.

Items for Discussion and Consideration

9. Tree Removal Request: 2350-B Via Mariposa West – Two Star Pine Trees

Director McCary made a motion to accept staff recommendation to remove two Star Pine Trees located at 2350-B. Director Engdahl seconded. The committee was in unanimous support.

10. Tree Removal Request: 5079 Ovalo – One Japanese Black Pine Tree and One Cypress Shrub

Director Engdahl made a motion to accept staff recommendation to remove one Japanese Black Pine Tree and One Cypress Shrub located at 5079. Director McCary seconded. The committee was in unanimous support.

11. Restrictions on Outside Plant Watering

Director McCary made a motion to approve a resolution limiting use of potable water for watering exterior plants from hose bibs to Wednesdays and Sundays only. Director Engdahl seconded. The committee was in unanimous support.

Future Agenda Items:

12. Urban Forestry Management Plan Proposal

Concluding Business:

13. Committee Member Comments

None.

14. Date of Next Meeting – Thursday, September 1, 2022, at 9:30 a.m.

15. Adjournment at 10:50 a.m.

Ira Lewis

Ira Lewis (Aug 14, 2022 22:16 PDT)

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Jayanna Abolmoloki, Landscape Administrative Assistant
949-268-2565

Third Mutual Landscape Project Log September 2022 2022 Reserve Fund Projects								
Project	Contractor	Description	Status	Estimated Completion	Completion*	Budget	YTD*	Balance
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program, a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 1,540 trees, removed 25, and planted 9 trees.	Annual Program	39%	\$503,120	\$195,137	\$307,983
	In-House Tree Crew		As of July 31, 2022, the in-house crew trimmed 501 trees, removed 64 trees and planted 17 trees.		71%	\$440,304	\$312,628	\$127,676
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes. Replacing old, end of useful life plant material using drought tolerant where appropriate	On-going annual project using in-house crews.	Annual Program	42%	\$162,520	\$68,343	\$94,178
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	In progress, on schedule.	Annual Program	63%	\$547,535	\$343,204	\$204,331
Fire Risk Reduction	Mission Landscaping/ Andre Landscape/Staff	Project includes the removal of vegetation with a high risk of fire.	Slope Erosion Scar Evaluation at 3420 Calle Azul out to bid (Disaster Fund). Completed clearing Non-Native Plants from fire areas.	Annual Program	59%	\$180,000	\$107,031	\$72,969

7/5/2022	969	trim	2 fern pines	3	Full Trim
7/5/2022	969	trim	2 fern pines	3	Full Trim
7/5/2022	969	trim	fern pine	2	Full Trim
7/6/2022	3100	Removal	lemon tree	2	Resident request
7/6/2022	3017	Removal	Fruit tree	2	Resident request
7/6/2022	5082	Removal	citrus tree	2	Resident request
7/6/2022	4014	Removal	citrus tree	2	Resident request
7/6/2022	3357	Hanging branch	Bottle Tree	2	Hanger in Canopy
7/6/2022	3239	Hanging branch	Liquid Amber	3	Hanger in Canopy
7/6/2022	2114	Removal	Lemon	2	Resident request
7/6/2022	2403	Removal	Fruit tree	2	Resident request
7/6/2022	3012	Clearance	Mulberry	2	clearance trim
7/7/2022	5379	Removal	Coral Tree	15	In Decline and Deceased
7/8/2022	3267	Removal	Yucca tree	2	In Decline and Deceased
7/11/2022	3090	Removal	Callistemon spp	6	In Decline and Deceased
7/12/2022	5354	Removal	Yucca tree	4	In Decline and Deceased
7/13/2022	5321	Clearance	Brazilian Pepper	2	clearance trim
7/14/2022	3205	Hanging branch	Shamel Ash	3	Hanger in Canopy
7/15/2022	2377	trim	Torulosa	3	Full Trim
7/15/2022	2377	trim	Torulosa	3	Full Trim
7/15/2022	2377	trim	Torulosa	3	Full Trim
7/15/2022	2387	trim	African Red Alder	3	Full Trim
7/15/2022	2354	Clearance	King palms	2	clearance trim
7/18/2022	3104	trim	Manna Gum	15	Full Trim
7/19/2022	3328	trim	Carrotwood	5	Full Trim
7/19/2022	3328	trim	Carrotwood	5	Full Trim
7/19/2022	3328	trim	Carrotwood	5	Full Trim
7/19/2022	3328	Hanging branch	African Sumac	3	Hanger in Canopy
7/19/2022	5379	trim	fern pine	4	Full Trim
7/19/2022	5379	trim	Bottle Brush	4	Full Trim
7/19/2022	5379	trim	Cageput Tree	4	Full Trim
7/19/2022	5379	trim	Cageput Tree	4	Full Trim
7/21/2022	5318	Removal	Rhug Cancea	8	In Decline and Deceased
7/25/2022	5463	trim	Orchid Tree	2	Full Trim
7/26/2022	5517	Removal	purple leaf Plum	2	in decline
7/28/2022	3489	Hanging branch	Spotted Gum	2	Hanger in Canopy
7/28/2022	2197	Clearance	Australian Willow	2	clear, end weight
7/28/2022	2197	Clearance	Australian Willow	1	clear, end weight
7/28/2022	2198	trim	Texas Redbud	2	Full Trim
7/28/2022	2284	trim	Magnolia	3	Full Trim
7/28/2022	2284	Clearance	Magnolia	1	clear, end weight
7/28/2022	2256	Clearance	Canary Island Pine	1	clear, end weight
7/28/2022	2333	Hanging branch	Shamel Ash	1	Hanger in Canopy
7/28/2022	2249	Hanging branch	Ornamental Pear	1	Hanger in Canopy
7/26/2022	2322	trim	Cajeput Tree	3	Full Trim
7/29/2022	3282	Removal	Bushy Yate	3	In Decline and Deceased
7/29/2022	5387	trim	Carrotwood	3	Full Trim
7/29/2022	3137	Clearance	Evergreen Pear	2	clear, end weight
7/29/2022	4006	Clearance	Crape Myrtle	2	clear,end weight

7/29/2022	5226	trim	fern pine	3	Full Trim
7/29/2022	5223	trim	fern pine	4	Full Trim
7/29/2022	3348	Hanging branch	Star Pine	3	Hanger in Canopy
8/2/2022	3227	Removal	Little Gem	5	In Decline and Deceased
8/2/2022	5582	Removal	Alder	8	In Decline and Deceased
8/2/2022	5487	Hanging branch	Silver Dollar	2	Hanger in Canopy
8/2/2022	5515	trim	Canary Island Pine	6	End weight
8/2/2022	5515	trim	Rusty Leaf fig	6	End weight
8/3/2022	5515	trim	Rusty Leaf fig	6	End weight
8/3/2022	5515	trim	Rusty Leaf fig	6	End weight
8/3/2022	5514	trim	Red Ironbark	6	End weight
8/3/2022	5514	trim	Red Ironbark	3	End weight
8/3/2022	5514	trim	Red Ironbark	6	End weight
8/4/2022	5478	Hanging branch	Red Ironbark	3	Hanger in Canopy
8/4/2022	5514	trim	Red Ironbark	3	End weight
8/4/2022	3206	Removal	American Sweet Gum	3	In Decline and Deceased
8/5/2022	5487	Hanging branch	Silver Dollar	1	Hanger in Canopy
8/5/2022	3392	Clearance	Rusty Leaf fig	1	clear from bldg
8/5/2022	3250	Clearance	Magnolia	1	clear from bldg
8/5/2022	3329	Removal	3 Citrus	3	resale
8/5/2022	3347	Clearance	Brazilian Pepper	1	clear from bldg
8/5/2022	3401	trim	Liquid Amber	3	End weight
8/5/2022	3011	trim	Date Palm	3	End weight
8/5/2022	3035	trim	Date Palm	3	End weight
8/5/2022	3000	trim	Carrotwood	3	End weight
8/5/2022	3000	Removal	purple leaf Plum	3	In Decline and Deceased
8/5/2022	3005	trim	Date Palm	3	End weight
8/5/2022	3005	trim	Date Palm	3	End weight
8/5/2022	3015	trim	Date Palm	2	End weight
8/8/2022	3343	Removal	Silver Dollar	15	In Decline and Deceased
8/8/2022	3009	Removal	Sycamore	13	In Decline and Deceased
8/9/2022	3324	Hanging branch	Brazilian Pepper	2	Hanger in Canopy
8/9/2022	4002	Hanging branch	American Sweet Gum	2	Hanger in Canopy
8/9/2022	4002	Hanging branch	Magnolia	2	Hanger in Canopy
8/9/2022	3012	trim	Morus Alba	8	End weight
8/9/2022	3009	trim	Morus Alba	12	End weight
8/9/2022	3011	trim	Morus Alba	12	End weight
8/10/2022	3012	trim	Morus Alba	8	End weight
8/10/2022	3012	trim	Morus Alba	12	End weight
8/10/2022	3024	trim	Morus Alba	10	End weight
3/11/2022	3363	Hanging branch	Silk Oak	2	Hanger in Canopy
8/11/2022	3007	trim	Morus Alba	4	End weight
8/11/2022	3010	trim	Carrotwood	8	End weight
8/11/2022	3006	trim	Carrotwood	8	End weight
8/11/2022	3006	trim	Morus Alba	8	End weight
8/11/2022	3004	trim	Carrotwood	6	End weight
8/12/2022	5469	Hanging branch	Sugar Gum	2	Hanger in Canopy
8/12/2022	5471	Hanging branch	Eucalyptus	2	Hanger in Canopy
8/12/2022	3001	trim	Carrotwood	12	End weight

8/12/2022	3001	trim	Ficus Benjamina	10	End weight
8/15/2022	3477	Clearance	maleluca	2	clear from bldg
8/15/2022	3000	Hanging branch	platanus	3	Hanger in Canopy
8/15/2022	3002	trim	Indian Laurel Fig	20	End weight
8/16/2022	3013	trim	Tipuana	6	End weight
8/16/2022	3013	trim	Carrotwood	8	End weight
8/16/2022	5335	Clearance	Ulmus Parvifolia	1	clear from bldg
8/16/2022	5165	Hanging branch	Bottlebrush	2	Hanger in Canopy
8/17/2022	3013	trim	carrotwood	7	End weight
8/17/2022	3013	trim	Shamel Ash	8	End weight
8/17/2022	3087	Removal	bottlebrush	6	remov from bldg
8/17/2022	3167	Removal	Prunus cerasifera	3	remov from bldg
8/18/2022	3205	trim	Shamel Ash	12	End weight
8/18/2022	3205	Clearance	fern pine	2	clear from bldg
8/18/2022	3209	trim	carrotwood	6	End weight
8/18/2022	3206	trim	Shamel Ash	10	End weight
8/18/2022	3207	trim	Rusty Leaf fig	8	End weight
8/19/2022	3209	trim	carrotwood	6	End weight
8/19/2022	3207	trim	Pyrus Kawakamii	6	End weight
8/19/2022	3210	trim	American Sweet Gum	8	End weight
8/19/2022	3211	Hanging branch	Shamel Ash	2	Hanger in Canopy
8/19/2022	3206	Clearance	Magnolia	2	clear from bldg
8/19/2022	3205	Clearance	Sycamore	2	clear from bldg
8/19/2022	3114	trim	American Sweet Gum	3	End weight
8/19/2022	3116	Trim	Crape Myrtle	2	End weight



STAFF REPORT

DATE: September 1, 2022
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5579-B Luz Del Sol – One Star Pine Tree

RECOMMENDATION

Approve the request for the removal of one Star Pine tree located at 5579-B Luz Del Sol.

BACKGROUND

The resident purchased the manor in June 2012, and is requesting the removal of one Star Pine tree, *Araucaria, columnaris*, located at the front of the manor in the turf area. The reasons cited for the removal are litter/debris, structural damage, overgrown, sewer damage and repeated sprinkler repair. There are no additional signatures on the Mutual Request Form. (Attachment 1)

The tree was last pruned in June of 2019. Future trimming is tentatively scheduled for fiscal year 2023. The height of the tree is approximately 60 feet with a trunk diameter of approximately 24 inches. The tree is growing in the turf area and surrounded by non-mutual owned plant material. It is approximately four feet from the resident's main walkway (alteration) approximately 25 feet from the driveway and approximately eight feet from the common walkway. (Attachment 2)

DISCUSSION

At the time of inspection, the tree was found to be in poor condition. A fair amount of dieback and deadwood was present. The tree did have signs of bleeding which is typical for this species the time of the year. The tree has a codominant leader, which causes a weak attachment and is prone to failure. There are many surface roots causing damage to the main walkway and one large root is visible approximately twenty feet from the tree, and in-line with a crack in the driveway.

Staff met with the resident and discussed the damage to the alteration walkway, and stated that any repairs needed were the responsibility of the resident, not the Mutual. Staff also stated that personal plant material surrounding the tree would need to be removed by the resident.

A recent irrigation repair was made to two pop-up sprinklers where tree roots had to be cut and removed. The irrigation repair cost approximately \$190. There was no record of any sewer line damage in the database.

There is not enough distance between the walkway and the tree to perform a root trench and the installation of root barrier material without creating the possibility of an unstable root system leading to potential tree failure.

Due to the codominant leader, the large number of aggressive roots, and the continual damage to the walkway and driveway staff is recommending the removal of the tree.

FINANCIAL ANALYSIS

The cost to remove the tree would be approximately \$1,896. The cost to trim the tree at a crew rental rate would be approximately \$750, and the estimated value of the tree is \$6,080 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

Committee Routing: None

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

5579-B Luz Del Sol
Address

8/1/2022
Today's Date

Yong Whan Rhee
Resident's Name

(713) 464-1004
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain): _____**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.

☒ Structural Damage ☒ Sewer Damage ☒ Overgrown ☐ Poor Condition☒ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☐ Other (explain): repeated sprinkler damages, driveway
damages of lawns. crackings

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

roots of tree in front of Manor 5579-B

Signatures of All Neighbors Affected By This Request

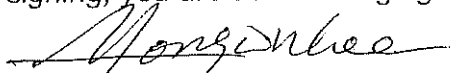
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

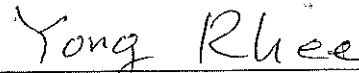
Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature


Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



